



Regular Meeting  
May 8, 2024

Meeting called to order at 7:00 p.m.

Members Absent: S. Kasprzycki

A. Grimes presented the agenda for review.

A. Grimes added to schedule a budget meeting under new business.

A. Grimes presented the minutes from the Regular Board Meeting held on April 10, 2024, the minutes from the Election Commission Meeting held on April 15, 2024, and the minutes from the Special Meeting held on May 1, 2024, for review and approval.

Moved by M. Chrisinske, supported by S. Keene, to approve the minutes from the Regular Board Meeting held on April 10, 2024, the minutes from the Election Commission Meeting held on April 15, 2024, and the minutes from the Special Meeting held on May 1, 2024, as submitted and reviewed. Motion Carried.

**SPECIAL ORDER**

**PUBLIC COMMENT**

J. Beauchamp of 10860 Hankerd Rd. stated that the trees over Hankerd Rd. posed a safety risk to RV drivers. A. Grimes stated that he would contact the road commission to help get the issue resolved.

J. Beauchamp of 10860 Hankerd Rd. also discussed the poor condition of Hankerd Rd. A. Grimes stated that the board just approved to enter into a contract with the JDOT to skip pave almost 6,000' of Hankerd Rd. That project should start in the next 2-4 weeks.

**TREASURER'S REPORT – M. CHRISINSKE**

Balances as of 3/31/2024

General Fund balance: 4/30/24	\$ 347,613.93
Delinquent Tax Account balance: 4/30/24	\$ 359.50
Stabilization Fund balance:	\$ 102,775.81
Public Improvement Fund balance:	\$ 555,934.16
Vehicle Replacement Fund balance:	\$ 311,137.78
ARPA Funds balance:	\$ 60,834.90
Total Interest Earned:	\$

M. Chrisinske stated that not all bank statements were available with the early board meeting. M Chrisinske stated the initial down payment for road projects has been made along with the payment for approved turnout gear from ARPA funds.

**BUILDING DEPARTMENT – R. TRIPP**

Fees Collected:	\$ 5,178.57
Total Construction Cost:	\$ 1,413,318.00
Building Permits:	14
Electrical Permits:	6
Mechanical Permits:	6
Plumbing Permits:	4
Site Plan Reviews:	7
Address Signs:	0
Expired Permits:	13

**ORDINANCE ENFORCEMENT/ZONING – J. Cook**

Hours Worked:	20
New Complaints:	2
Open Ordinance Violations:	12
Written Warnings:	4
Verbal Warnings:	2
Total Civil Infractions:	0
Total Ordinance Violations:	14
Site Plans/Non-Permit:	0
Total Resolved Violations:	1
Total Miles Driven:	242

**ASSESSOR**

2025 Fieldwork- 180 parcels visited; 440 to visit

L-4029 Millage Tax Rate Request is in the process of being completed

July Board of Review will be Tuesday, July 16, 2024 (Times TBD)

Deeds, PTA's, PRE's are up to date

A. Grimes stated that the July Board of Review will be at 3 pm.

**FIRE DEPARTMENT – R. WETMORE**

Building fire:	1
Brush fire:	5
Medical Call:	16
Motor Vehicle with injuries:	1
Rescue or EMS standby:	1
Arcing, shortened electrical equipment:	1
Dispatched & Canceled en route:	2
No incident found on arrival:	1
<b>TOTAL CALLS FOR MARCH:</b>	<b>28</b>

R. Wetmore stated that the Henrietta Firefighters Annual Rummage Sale will be June 6-8<sup>th</sup>. Donations can be dropped off at the Henrietta Township Fire Department May 1- June 5 between the hours of 9 am-5 pm or call 517-769-6656 to make after-hour arrangements.

**TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$6,000.00
Modern Waste Refuse Trucking:	\$2,581.74
Salary for the Month:	\$1,220.00
Total Expenses:	\$4,027.20

Total Recycled for April #8.45 Tons or 16,900 Pounds  
Total Recycled for 2024 #44.58 Tons or 89,160 Pounds

A. Grimes stated that the annual tire collection will be held at Henrietta Township on June 15, 2024. The grant is only allowing for 1 53-foot trailer to be filled this year.

**PLANNING COMMISSION – N. HAWLEY**

N. Hawley stated that the next Planning Commission meeting will be held at the Henrietta Township Office on May 28, 2024, at 7 p.m. N. Hawley stated that the

planning commission will hold a public hearing at the meeting to update the zoning ordinance to include regulations on shipping containers and text clarification of R-1-Size of Premises. N. Hawley stated that the required letters were sent as a notice of intent to update the Master Plan.

## **ELECTION DEPARTMENT – S. KEENE**

S. Keene stated that Henrieta Township held a special election on May 7, 2024, for East Jackson Community Schools. 6 nominating petitions for Township Positions were received for the August State Primary Election.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

A. Grimes presented the L-4029 for the 2024 Tax Rate for review.

Moved by A. Faist, supported by M. Chrisinske to authorize A. Grimes and S. Keene to sign the L-4029 for the 2024 Tax Rate Request as presented and reviewed.

Roll Call: Ayes: 4 Nays: 0 Motion Carried.

A. Grimes presented a Resolution to Establish Township Officers Salary for review and adoption.

Moved by A. Faist, supported by S. Keene to adopt the Resolution to Establish Elected Officers Salary as presented and reviewed.

Roll Call: Ayes: 4 Nays: 0 Motion Carried.

A. Grimes presented a Resolution for Notification of Release of Right of First Refusal Under Public Act 123 of 1999 for The County of Jackson for review and adoption.

Moved by M. Chrisinske, supported by A. Faist to adopt the Resolution for Notification of Release of Right of First Refusal Under Public Act 123 of 1999 for The County of Jackson as presented and reviewed.

Roll Call: Ayes: 4 Nays: 0 Motion Carried

A budget meeting to work on the 2024-2025 fiscal year budget was scheduled for Wednesday, May 15, 2024, at 3 p.m.

## **OTHER REPORTS/CORRESPONDENCE**

## **PUBLIC COMMENT**

R. Troman of 806 Crest Dr. questioned if there were any updates on the dilapidated building on Meridian Rd. No update was provided.

J. Beauchamp of 10860 Hankerd Rd. questioned what updates were planned for the Pleasant Lake County Park with the County Park Millage that was passed.

A. Grimes stated a new sea wall had been installed, there are also possibilities of resurfacing some of the courts and installing a pickleball court.

## **PAYMENT OF BILLS**

Moved by M. Chrisinske, supported A. Faist, to pay the bills as submitted and reviewed. Motion Carried.

Moved by S. Keene, supported by A. Faist, to adjourn the meeting. Motion Carried.

Meeting adjourned at 7:35 p.m.

Sally J. Keene, Clerk  
Henrietta Township

**Special Meeting**  
**Wednesday, May 1, 2024**  
**Budget Review**

A special meeting of the Henrietta Township Board of Trustees was called to order on May 1, 2024 beginning at 3:12 p.m.

Members Present: A. Grimes, S. Keene and M. Chrisinske

The purpose of the meeting was to review and adjust the 2024-25 Budget.

Moved by M. Chrisinske, supported by S. Keene, to increase the elected official's salaries by 3%. Carried.

Moved by S. Keene, supported by M. Chrisinske, to increase M. Krutsch's hourly pay to \$21.00 per hour. Carried.

Moved by S. Keene, supported by M. Chrisinske, to increase the hourly wage of the ordinance enforcement officer to \$18.00 per hour. Carried.

Moved by S. Keene, supported by M. Chrisinske, to increase N. Hawley's hourly wage to \$18.00 per hour. Carried.

Moved by S. Keene, supported by M. Chrisinske, to increase the salary of the Fire Chief's salary by 3% and to increase the firefighter hourly pay by \$1.00 per hour. Carried.

Moved by M. Chrisinske, supported by S. Keene, to adjourn the meeting at 4:45 p.m. Carried.

Sally J. Keene, Clerk  
Henrietta Township

**Special Meeting**  
**Monday, April 15, 2024**  
**@3:00 p.m.**  
**Election Commission**

A special meeting of the Henrietta Township Election Commission was called to order on Monday, April 15, 2024 beginning at 3:00 p.m.

Members Present: S. Keene, A. Grimes and M. Chrisinske

The purpose of the meeting was to appoint election inspectors for the East Jackson Community Schools Bond Proposal and conduct the required public accuracy test.

Moved by A. Grimes, supported by M. Chrisinske, to appoint the election inspectors as submitted and reviewed. Carried.

**Public Accuracy Test for May 7, 2024 Special Election**

A public accuracy test was conducted on Monday, April 15, 2024 following the appointment of election inspectors.

All Election Commission members were present.

Sally J. Keene, Clerk  
Henrietta Township