



Regular Meeting
June 12, 2024

Meeting called to order at 7:00 p.m.

Members Absent: S. Kasprzycki

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the Regular Board Meeting held on May 8, 2024 and the minutes from the Election Commission Meeting held on June 3, 2024.

Moved by M. Chrisinske, supported by A. Faist, to approve the minutes of May 8, 2024 and June 3, 2024 as submitted and reviewed. Carried.

SPECIAL ORDER

County Commissioner M. Walz was present and gave update on activities at the county.

PUBLIC COMMENT

Jackson County Clerk, Cierra Sowle, introduced herself and gave a brief description of the many services her office provides to the public.

Katelyn Grajewski-13260 Bunkerhill Rd was in attendance to address the possibility of the township establishing a lighting ordinance.

TREASURER’S REPORT – M. CHRISINSKE

Balances as of 05/31/2024

General Fund balance: 4/30/24	\$ 389,880.77
Delinquent Tax Account balance: 4/30/24	\$ 359.50
Stabilization Fund balance:	\$ 102,937.49
Public Improvement Fund balance:	\$ 514,693.13
Vehicle Replacement Fund balance:	\$ 310,360.50
ARPA Funds balance:	\$ 81.27
Total Interest Earned:	\$ n/a

BUILDING DEPARTMENT – R. TRIPP

Fees Collected:	\$ 5,178.57
Total Construction Cost:	\$ 616,888.00
Building Permits:	11
Electrical Permits:	6
Mechanical Permits:	6
Plumbing Permits:	1
Site Plan Reviews:	8
Address Signs:	2
Expired Permits:	8

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	16.5
New Complaints:	2
Open Ordinance Violations:	14
Written Warnings:	4
Verbal Warnings:	2
Total Civil Infractions:	0
Total Ordinance Violations:	13
Site Plans/Non-Permit:	0
Total Resolved Violations:	3
Total Miles Driven:	188

ASSESSOR

2025 Fieldwork- 216 parcels visited

L-4029 Millage Tax Rate Request completed and submitted.

July Board of Review will be Tuesday, July 16, 2024 @ 3:00 p.m. to correct clerical errors and mutual mistakes of fact.

Deeds, PTA's, PRE's are up to date

FIRE DEPARTMENT – R. WETMORE

Cooking fire, confined to container	1
Brush fire:	0
Medical Call:	15
Motor Vehicle with injuries:	1
Motor Vehicle with no injuries:	2
Rescue or EMS standby:	1
Arcing, shortened electrical equipment:	1
Dispatched & Canceled en route:	2
No incident found on arrival:	1
TOTAL CALLS FOR MARCH:	24

Chief Wetmore mentioned that the annual garage sale went very well and thanked everyone for their support. The Annual Car Show will be held on July 21, 2024. The Annual Chicken Barbecue is scheduled for Saturday, August 24, 2024.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$7,242.00
Modern Waste Refuse Trucking:	\$4,092.00
Salary for the Month:	\$1,125.00
Total Expenses:	\$5,424.28

Total Recycled for May #8.20 Tons or 16,400 Pounds
 Total Recycled for 2024 #52.79 Tons or 105,560 Pounds

A. Grimes stated that the annual tire collection will be held at Henrietta Township on June 15, 2024. The grant is only allowing for (1) 53-foot trailer to be filled this year.

PLANNING COMMISSION – N. HAWLEY

A Public Hearing was held on May 28, 2024 for the purpose of reviewing proposed ordinance amendments and adding an ordinance regulating cargo containers. Changes/additions will be reviewed by Jackson County Planning Commission before township board action is taken. The Planning Commission received updates to the 2018 Solar Ordinance, zoning text clarification on fences, voiding of a variance and sample regulations on Battery Energy Storage System

ELECTION DEPARTMENT – S. KEENE

S. Keene stated that Henrieta Township will utilize an Absent Voter Counting Board for the August 6, 2024 and the November General.

UNFINISHED BUSINESS

Liz Breed, Jackson District Library Director, was present to answer any questions the board might have regarding the updating of the existing agreement between Henrietta Township and JDL for real estate located at 11744 Bunkerhill Rd. Supervisor Grimes met earlier in the month with Ms. Breed and members of the JDL board to discuss said changes. New to the agreement: #4: If the Library abandons the use of the above real estate for library purposed the library grants to the township an option to purchase real estate for the actual cost of the structure plus any permanent improvements to or for the structure. A. Grimes will forward agreement to township legal council before entering into a new agreement.

NEW BUSINESS

Moved by S. Keene, supported by M. Chrisinske, to adopt the 2024-2025 Budget, as presented and reviewed. Roll Call. (4) Four yeas. Adopted.

Annual Pleasant Lake fireworks display is scheduled for Friday, July 5th at dark.

Moved by M. Chrisinske, supported by A. Faist, to approve the 2024-2025 Regular Board Meeting and Planning Commission Schedule. Carried.

Moved by M. Chrisinske, supported by A. Faist, to approve the 2024-2025 Holiday Schedule. Carried.

The township has received a judgement allowing them to enter a property on Hawkins Rd for the purpose of bringing it into compliance with all township ordinances. A. Grimes discussed the cost of clean up and also the probability of the violations reoccurring. He will discuss option with the county treasurer's office before the board makes a decision. The cost of clean up is estimated at \$18,500.00.

OTHER REPORTS/CORRESPONDENCE

An annual news letter has been prepared by M. Krutsch to be included in the summer tax bills. A. Grimes asked board members to review for any additions or corrections.

PUBLIC COMMENT

R. Troman questioned if the commercial lighting limits could be applied to other districts.

PAYMENT OF BILLS

Moved by A. Faist, supported M. Chrisinske, to pay the bills as submitted and reviewed.
Motion Carried.

Moved by A. Faist, supported by S. Keene, to adjourn the meeting. Motion Carried.

Meeting adjourned at 8:01 p.m.

Sally J. Keene, Clerk
Henrietta Township