



Regular Meeting  
August 14, 2024

Meeting called to order at 7:00 p.m.

Members Absent: S. Kasprzycki

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the Regular Board Meeting held on July 10, 2024, and the minutes from the Election Commission Meeting held on July 11, 2024, for review and approval.

Moved by A. Faist, supported by S. Keene, to approve the Regular Board Meeting minutes from July 10, 2024, and the minutes from the Election Commission Meeting held on July 11, 2024, as submitted and reviewed. Carried.

### **SPECIAL ORDER**

County Commissioner M. Walz was in attendance and provided updates on budgets at the County Level. M. Walz also spoke regarding the failed public safety mileage. M. Walz updated the board regarding the progress IT is making regarding broadband internet in the county.

### **PUBLIC COMMENT**

G. Danko of 6482 Jordan Rd. expressed his support of M. Walz's comments regarding the public safety mileage.

Tim Curran of Rives Junction stated that he is running for a Northwest School Board position. He stated he served 4 years in the Marine Core, his children attended Northwest and he is concerned with low test scores in the district. Tim praised the Northwest band, music, and robotics programs. Tim stated he supports vocational training.

S. Renier of 10716 McCreery Rd. stated she is a Precinct Delegate and spoke regarding Delegate's responsibilities.

E. Walther of 325 Dolores Rd. stated she is running for Township Trustee. She also stated that she supported the Public Safety Mileage.

**TREASURER’S REPORT – M. CHRISINSKE**

M. Chrisinske provided an update on investment opportunities specific to municipalities.

Balances as of 07/31/2024

General Fund balance:	\$ 336,285.49
Delinquent Tax Account balance:	\$ 230.50
Stabilization Fund balance:	\$ 102,099.41
Public Improvement Fund balance:	\$ 515,177.32
Vehicle Replacement Fund balance:	\$ 356,176.75
ARPA Funds balance:	\$ 77.27
Total Interest Earned:	\$ 864.82

**BUILDING DEPARTMENT – R. TRIPP**

Fees Collected:	\$ 6,375.00
Total Construction Cost:	\$ 755,297.00
Building Permits:	13
Electrical Permits:	7
Mechanical Permits:	5
Plumbing Permits:	2
Site Plan Reviews:	5
Address Signs:	3
Expired Permits:	4

**ORDINANCE ENFORCEMENT/ZONING – J. Cook**

Hours Worked:	13
New Complaints:	1
Open Ordinance Violations:	14
Written Warnings:	0
Verbal Warnings:	1
Total Civil Infractions:	0
Total Ordinance Violations:	14
Site Plans/Non-Permit:	0
Total Resolved Violations:	1
Total Miles Driven:	102

**ASSESSOR**

July Board of Review has concluded; 7 corrections for clerical errors and/or mutual mistakes of fact were addressed

Fieldwork for 2025 Update: in progress

Working on land values for 2025

Deeds, PTA's & PRE's are up to date

**FIRE DEPARTMENT – R. WETMORE**

The Henrietta Township Fire Department reported 33 calls for the month of July.

The Annual Chicken Dinner will be held on August 24, 2024, from noon until sold out.

A. Grimes stated that the ISO testing went smoothly.

**TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$6,981.40
Modern Waste Refuse Trucking:	\$3,151.00
Salary for the Month:	\$1,810.00
Total Expenses:	\$5,257.29

Total Recycled for July #7.33 Tons or 14,660 Pounds

Total Recycled for 2024 #68.40 Tons or 136,800 Pounds

**PLANNING COMMISSION – N. HAWLEY**

N. Hawley stated that the Planning Commission continues to work on its 2025-2030 Master Plan. The Planning Commission is also reviewing battery storage energy. The next Planning Commission meeting will be held on August 27, 2024 at 7 p.m.

**ELECTION DEPARTMENT – S. KEENE**

S. Keene stated that the August Primary Election ran smoothly, there were 924 voters.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

A. Grimes presented text amendments to R-1 Section 503-Size of Premises, and Section 105-Restoration and Uses of Damaged Nonconforming Buildings and Structures and added definition 201.120 for review and adoption.

Moved by A. Faist, supported by M. Chrisinske to adopt the text amendments to R-1 Section 503-Size of Premises, and Section 105-Restoration and Uses of Damaged Nonconforming Buildings and Structures and added definition 201.120 as presented and reviewed.

Roll Call: Ayes: 4 Nays: 0. Carried.

A. Grimes presented “An Ordinance to Amend the Zoning Ordinance to Define and Regulate Cargo Containers” for review and adoption.

Moved by A. Faist, supported by M. Chrisinske to adopt An Ordinance to Amend the Zoning Ordinance to Define and Regulate Cargo Containers as presented and reviewed.

Roll Call: Ayes: 4 Nays: 0. Carried.

Moved by S. Keene, supported by A. Faist to authorize S. Keene to make adjustments to the 2023-2024 fiscal year budget to balance. Carried.

A. Grimes presented the Henrietta Fund Allocation Work Sheet for review.

Moved by M. Chrisinske, supported by S. Keene to transfer \$70,000 to the Fire Vehicle Fund, \$70,000 to Public Improvement earmarked Road Improvements, and \$10,000 to Public Improvement earmarked Transfer Station Facility Repair/Maintenance from the General Fund as presented and reviewed. Carried.

A. Grimes presented three quotes for a 24x30 pad and two quotes for brush removal at the Transfer Station.

Moved by A. Faist, Supported by S. Keene to contract with W.E.S Construction/Consulting LLC for concrete work not to exceed \$8,137.00 and brush removal not to exceed 3,820.00. Carried.

### **OTHER REPORTS/CORRESPONDENCE**

## **PUBLIC COMMENT**

Tim Curran from Rives Junction spoke regarding running for Northwest School Board.

## **PAYMENT OF BILLS**

Moved by A. Faist, supported S. Keene, to pay the bills as submitted and reviewed.  
Carried.

Moved by S. Keene, supported by M. Chrisinske, to adjourn the meeting. Carried.

Meeting adjourned at 7:57 p.m.

Sally J. Keene, Clerk  
Henrietta Township