



Regular Meeting
November 13, 2024

Meeting called to order at 7:00 p.m.

Members Absent: S. Kasprzycki

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the Regular Board Meeting held on October 9, 2024, for review and approval.

Moved by M. Chrisinske, supported by S. Keene, to approve the Regular Board Meeting minutes from October 9, 2024, as submitted and reviewed. Carried.

SPECIAL ORDER

County Commissioner M. Walz was in attendance and provided updates on budgets at the County Level. M. Walz stated the fairgrounds received a grant to replace the arena’s bleachers. M. Walz stated Jackson County is in the second half of a 10-year millage. The county made available a survey to see what the public would like to see improved in the parks department.

PUBLIC COMMENT

TREASURER’S REPORT – M. CHRISINSKE

Balances as of 10/31/2024

General Fund balance:	\$ 161,083.07
Delinquent Tax Account balance:	\$ 689.50
Stabilization Fund balance:	\$ 102,339.15
Public Improvement Fund balance:	\$ 538,447.39
Vehicle Replacement Fund balance:	\$ 427,106.68
ARPA Funds balance:	\$ 73.27

BUILDING DEPARTMENT – R. TRIPP

Fees Collected:	\$7,665.00
Total Construction Cost:	\$239,559.00
Building Permits:	15
Electrical Permits:	7
Mechanical Permits:	11
Plumbing Permits:	5
Site Plan Reviews:	7
Address Signs:	0
Expired Permits:	5

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	18
New Complaints:	5
Open Ordinance Violations:	11
Written Warnings:	2
Verbal Warnings:	2
Total Civil Infractions:	0
Total Ordinance Violations:	13
Site Plans/Non-Permit:	0
Total Resolved Violations:	3
Total Miles Driven:	201

ASSESSOR

Fieldwork for 2025 Update: In Progress; approx. 40+/- left to visit Deeds, PTA's & PRE's are up to date and scanned in Laserfiche Working on land values & ECF's for 2025 & database clean-up. December Board of Review will be held on December 10, 2024, at 3 pm.

FIRE DEPARTMENT – R. WETMORE

The Henrietta Township Fire Department reported 43 calls for the month of October. R. Wetmore stated the compressor for the Cascade air system is broken. He will have a quote to replace and a quote to repair the system at the upcoming budget meeting.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$5,751.00
Modern Waste Refuse Trucking:	\$1,687.56
Salary for the Month:	\$1,120.00
Total Expenses:	\$3,172.14

Total Recycled for October #6.98 Tons or 13,960 Pounds

Total Recycled for 2024 #79.86 Tons or 159,720 Pounds

PLANNING COMMISSION – N. HAWLEY

N. Hawley stated that the Planning Commission made a motion to submit the 2025-2030 Master Plan to the township board for approval and distribution. N. Hawley stated that the planning commission has been looking into updates to their 2018 Solar ordinance and battery storage systems. Two members of the Planning Commission attended a DEQ renewable energy workshop. There will be no Planning Commission meeting in December.

ELECTION DEPARTMENT – S. KEENE

S. Keene stated that the General Election went great, 2,968 residents voted, there was a 73.1% voter turnout for Henrietta Township, 436 residents voted early and, 1,147 residents voted absentee.

UNFINISHED BUSINESS

A. Grimes provided an update on the Pleasant Lake School; he met with the owner, the township attorney, and the ordinance officer to review the condition of the school.

NEW BUSINESS

A. Grimes presented the 2025-2030 Master Plan review and approval. Moved by, S. Keene, supported by, M. Chrisinske to enter into the 63-day Master Plan Review period. Carried.

There will be a special meeting of the Township Board of Trustees on November 20, 2024 at 3 pm. This meeting will be to swear in the new board members and their deputies and also hold a budget workshop.

A. Grimes stated that the assessing contract with Jackson County expires on April 1, 2025. He presented two bids and is awaiting a third. Assessing service cost has increased and will be discussed more at the upcoming budget meeting, no action taken.

A. Grimes presented the Metro Act Right-of-Way Telecommunication Permit to expand fiberoptics to the community for review and adoption.

Moved by M. Chrisinske, Supported by S. Keene to authorize A. Grimes to enter into the Metro Act Right-of-Way Telecommunication Permit as presented and reviewed.

Roll Call: A. Faist; yes, M. Chrisinske; yes, S. Keene; yes, A. Grimes; yes. Carried

OTHER REPORTS/CORRESPONDENCE

M. Chrisinske stated that Winter Taxes will be sent out Wednesday 27, 2024 after 5 pm.

The Board would like to thank Stanley Kasprzycki for his 12 years of service to Henrietta Township.

The Board would also like to thank Sally Keen for her 33+ years of dedication as clerk to Henrietta Township as she shifts from the clerk's department to Township Trustee.

PUBLIC COMMENT

PAYMENT OF BILLS

Moved by M. Chrisinske, supported S. Keene, to pay the bills as submitted and reviewed. Carried.

Moved by S. Keene, supported by M. Chrisinske, to adjourn the meeting. Carried.

Meeting adjourned at 8:01 p.m.

Sally J. Keene, Clerk
Henrietta Township