



Regular Meeting
January 8, 2025

Meeting called to order at 7:00 p.m.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the Regular Board Meeting held on December 11, 2024 and the Special Meeting of the Board of Trustees held on December 11, 2024, for review and approval.

Moved by S. Keene, supported by A. Faist, to approve the minutes from the Regular Board Meeting and the Special Meeting of the Board of Trustees both held on December 11, 2024, as presented and reviewed. Carried.

SPECIAL ORDER

None

PUBLIC COMMENT

None

TREASURER'S REPORT – M. CHRISINSKE

M. Chrisinske provided an update on the township's financial accounts and stated he was able to invest some funds into CDARS to earn a higher interest rate.

Balances as of 12/31/2024

General Fund balance:	\$ 165,559.84
Delinquent Tax Account balance:	\$ 806.50
Stabilization Fund balance:	\$ 103,446.55
Public Improvement Fund balance:	\$ 536,808.14
Vehicle Replacement Fund balance:	\$ 427,585.22

BUILDING DEPARTMENT – R. TRIPP

Fees Collected:	\$1,460.00
Total Construction Cost:	\$21,000.00
Building Permits:	1
Electrical Permits:	3
Mechanical Permits:	4
Plumbing Permits:	0
Site Plan Reviews:	1
Address Signs:	1
Expired Permits:	4

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	13
New Complaints:	1
Open Ordinance Violations:	15
Written Warnings:	0
Verbal Warnings:	1
Total Civil Infractions:	0
Total Ordinance Violations:	16
Site Plans/Non-Permit:	0
Total Resolved Violations:	3
Total Miles Driven:	101

ASSESSOR

Personal Property Statements KCI is in the process of mailing these out

Land Values & ECF's are set for 2025 and we have equalized with the county

Fieldwork Update- Fieldwork for 2025: 20% has been completed- (620 parcels visited)
All 620+ have been reviewed and updated

Assessment Change Notices are being prepared & will be mailed out 14 days prior to MBOR (mailing in mid - February) The 2025 inflation rate multiplier is 3.1% (1.031) and will again increase phone calls/walk-ins questioning increases on the assessment change notices

March Board of Review dates are as follows:

Board of Review Training: Matthew Katz, Alternate is scheduled for training

Organizational meeting Tuesday, March 4, 2025 3:00pm

MBOR hearing dates: Tuesday, March 11, 2025 9am-12pm & 1pm-4pm

Wednesday, March 12, 2025 1pm-4pm & 6pm-9pm

Splits/Combinations- 7 requests have been received and processed

Deeds, PTA's, PRE's are up to date

FIRE DEPARTMENT – R. WETMORE

The Henrietta Township Fire Department reported 32 calls for the month of December and 419 calls for the 2024 year. R. Wetmore stated that the compressor for the Cascade Air System has been installed and is working great! R. Wetmore stated that the fire department has been awarded a 50/50 match grant from the Michigan DNR to purchase wildland fire gear.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$6,227.50
Modern Waste Refuse Trucking:	\$2,187.58
Salary for the Month:	\$1,220.00
Total Expenses:	\$3,669.89

Total Recycled for December #8.81 Tons or 17,620 Pounds

Total Recycled for 2024 #99.12 Tons or 198,240 Pounds

PLANNING COMMISSION – N. HAWLEY

N. Hawley stated there will not be a Planning Commission meeting in January. The next meeting is scheduled for February 25, 2025, at 7p.m.

ELECTION DEPARTMENT – M. KRUTSCH

None

UNFINISHED BUSINESS

A. Grimes stated that at this time there is not an update on the Pleasant Lake School.

NEW BUSINESS

A. Grimes stated that at the December 2024 regular board meeting, board members were presented with a packet of Zoning Amendments recommended by the Township's Planning Commission to review.

The key proposed changes are as follows:

Item 1-Clarification of Text and Definitions:

Residential District (R-1), Article V, Section 509(e) - Lake Property: The text has been clarified to specify that no fence or plantings used as a fence or wall between a dwelling and the water's edge shall exceed three (3) feet in height, typical of an ornamental fence, rather than a privacy fence. This change aims to protect the aesthetic and environmental integrity of lakefront properties.

Item 2-Time-Period Update for Variances:

Article XVI, Section 1602 - Variance: The proposed amendment updates the time frame for the expiration of a variance to one (1) year for applicants who demonstrate good faith efforts to continue their projects, with potential for a one-year extension by the Township Board.

Item 3-Clarification of Yard Setbacks:

Applicable to Agricultural (AG-1) and Residential (R-1, R-2) Districts; The amended text clarifies the requirement for side yards to be at least ten (10) feet in width, including attached garage specifications and rear lot setbacks.

Item 4-Update of the Solar Ordinance:

Article XXIV - Solar Ordinance: The section on solar energy facilities, last amended in 2018, has been updated to incorporate current best practices, advancements in solar energy technology, and legislative updates from PA 233. Rather than adopting a standard CREO, Henrietta Township is proposing a "workable" ordinance that includes

A. Grimes expressed concern with the Time-Period Update for Variances in the recommended amendments.

Moved by A. Faist, supported by M. Krutsch to adopt the Henrietta Township Zoning Ordinance Amendments, excluding Item 2 Section 1602 as presented and reviewed.

Roll Call: A. Faist; yes, S. Keene; yes, M. Krutsch; yes, M. Chrisinske; yes, A. Grimes; yes. Carried

A. Grimes stated that after 25 years Mike Sharp has announced his retirement from the Zoning Board of Appeals. The board thanks Mr. Sharp for his dedication to the township.

A. Grimes recommended appointing Susan Ericksen to the Zoning Board of Appeals.

Moved by S. Keene, supported by M. Krutsch to appoint Susan Ericksen to the ZBA.

A. Grimes presented Henrietta Township Resolution for Alternate Board of Review Dates #001-2025 for review and adoption.

Moved by M. Chrisinske, supported by S. Keene to adopt the Henrietta Township Resolution #001-2025 as presented and reviewed.

Roll Call: A. Faist; yes, S. Keene; yes, M. Krutsch; yes, M. Chrisinske; yes, A. Grimes; yes. Carried

OTHER REPORTS/CORRESPONDENCE

None

PUBLIC COMMENT

R. Troman of 806 Crest Drive, thanks the Fire Department for burning the brush pile at the Transfer Station.

PAYMENT OF BILLS

Moved by A. Faist, supported M. Chrisinske, to pay the bills as submitted and reviewed. Carried.

Moved by S. Keene, supported by M. Chrisinske, to adjourn the meeting. Carried.

Meeting adjourned at 7:30 p.m.

Makendra Krutsch, Clerk

Henrietta Township Resolution #001-2025

WHEREAS, Section 30 of the General Property Tax Act, MCL 211.30, requires the Board of Review to meet on the second Monday in March; and

WHEREAS Section 53b of the General Property Tax Act, MCL 211.53b, requires a Board of Review that meets in July to meet on Tuesday following the third Monday in July, and a Board of Review that meets in December to meet on the Tuesday following the second Monday in December; and

WHEREAS, assessors who work for multiple townships are not always able to attend the Board of Review meeting for each township when they meet on the same day; and

WHEREAS, Public Act 194 of 2003, effective November 10, 2003, allows an alternative meeting date of either Tuesday or Wednesday following the second Monday in March as an alternative meeting date for the March Board of Review; and

WHEREAS Public Act 122 of 2008, effective May 9, 2008, allows an alternate July Board of Review meeting date during the week of the third Monday in July; and an alternate December Board of Review meeting date during the week of the second Monday of December; and

WHEREAS, it will benefit the residents of Henrietta Township to have the assessor available to assist the Board of Review and taxpayers in processing tax appeals and poverty exemptions;

NOW, THEREFORE, BE IT RESOLVED that the Henrietta Township Board authorizes by passage of this resolution alternative dates for the Board of Review in compliance with The General Property Tax Act, Act 206 of 1893, as amended.

The foregoing resolution offered by Board Member Matthew Chrisinske.

Second offered by Board Member Sally Keene.

Upon roll call vote the following voted "Yes": Andrew Farst, Sally Keene, Makendra Kutch,
(list names of members voting "yes") Matthew Chrisinske, Andrew Grimes.

"No": _____
(list names of members voting "no")

The Supervisor declared the resolution adopted.

Makendra K. Kutch
(Name), Clerk

Date: 1/8/2025.