



Regular Meeting  
March 12, 2025

Meeting called to order at 7:00 p.m.

Members Absent: S. Keene

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the Regular Board Meeting held on February 12, 2025, for review and approval.

Moved by A. Faist, supported by M. Chrisinske, to approve the Regular Board Meeting minutes from February 12, 2025, as presented and reviewed. Carried.

SPECIAL ORDER

M. Waltz stated she was able to volunteer at the Jackson County Conservation District Annual tree sale and the Southern Michigan Winter Beer Festival. M. Walz stated that both events were enjoyable. M. Walz stated that the Jackson County Broadband Committee was able to challenge the blanket put over our area by Mercury and was successful, they will look into the possibility of BEAD Grants. Jackson Airport's semi-annual report shows that 15 people are on a waitlist for hangers. This year there were 42,000 take-offs and landings, which is a record number. The Jackson Airport provides 97 jobs and will be getting two new charter aircrafts.

PUBLIC COMMENT

None

TREASURER'S REPORT – M. CHRISINSKE

M. Chrisinske provided an update that the Tax Bill paper color will be going from yellow and green to pink and blue. We are in the second month of reporting in the new format of CDARS.

Balances as of 02/28/2025

|                                   |               |
|-----------------------------------|---------------|
| General Fund balance:             | \$ 224,793.60 |
| Delinquent Tax Account balance:   | \$ 272.00     |
| Stabilization Fund balance:       | \$ 104,145.83 |
| Public Improvement Fund balance:  | \$ 540,196.40 |
| Vehicle Replacement Fund balance: | \$ 430,069.19 |

BUILDING DEPARTMENT – R. TRIPP

|                          |              |
|--------------------------|--------------|
| Fees Collected:          | \$550.00     |
| Total Construction Cost: | \$265,000.00 |
| Building Permits:        | 4            |
| Electrical Permits:      | 2            |
| Mechanical Permits:      | 3            |
| Plumbing Permits:        | 6            |
| Site Plan Reviews:       | 0            |
| Address Signs:           | 0            |
| Expired Permits:         | 3            |

ORDINANCE ENFORCEMENT/ZONING – J. Cook

|                             |       |
|-----------------------------|-------|
| Hours Worked:               | 14.5  |
| New Complaints:             | 1     |
| Open Ordinance Violations:  | 11    |
| Written Warnings:           | 2     |
| Verbal Warnings:            | 0     |
| Total Civil Infractions:    | 0     |
| Total Ordinance Violations: | 13    |
| Site Plans/Non-Permit:      | 0     |
| Total Resolved Violations:  | 1     |
| Total Miles Driven:         | 106.3 |

ASSESSOR

March Board of Review

All current Board of Review members are certified

The MBOR organizational meeting was held March 4, 2025. The 2025 assessment roll was turned over to the Board of Review

MBOR hearing dates: Tuesday, March 11, 2025, 9am-12pm & 1pm-4pm  
Wednesday, March 12, 2025, 1pm-4pm & 6pm-9pm

Fieldwork- the fieldwork being completed this year will be for the 2026 assessment roll & will include permits & picks. Fieldwork letters will be mailed out after the board of review is completed.

Deeds, PTA's and PRE's are up to date

FIRE DEPARTMENT – R. WETMORE

The Henrietta Township Fire Department reported 41 calls for the month of February.

TRANSFER STATION – A. GRIMES

|                               |            |
|-------------------------------|------------|
| Monthly Reported Income:      | \$4,235.00 |
| Modern Waste Refuse Trucking: | \$1,412.07 |
| Salary for the Month:         | \$1,220.00 |
| Total Expenses:               | \$2,894.92 |

Total Recycled for February #3.32 Tons or 6,640 Pounds

Total Recycled for 2025 #12.14 Tons or 24,280 Pounds

PLANNING COMMISSION – N. HAWLEY

N. Hawley provided an update on the 2025-2030 Master Plan and proposed text amendments that are in the preliminary phase with the Planning Commission. There was a Public Hearing on March 4, 2025 for rezoning of a property from C-1 to R-1 which was approved. Next Meeting is March 25, 2025 at 7 pm that will begin with a public hearing for a property rezoning from C-1 to R-2.

ELECTION DEPARTMENT – M. KRUTSCH

M. Krutsch stated that an Election for East Jackson Community Schools will be held on May 5, 2025. Absent Voter Applications were sent out. Absentee Ballots will be available on March 27, 2025. A Public Accuracy test and a meeting of the Election Commission to appoint election inspectors will be held on April 14, 2025, at 3 p.m.

UNFINISHED BUSINESS

A. Grimes stated at this time there is not an update on the Pleasant Lake School.

NEW BUSINESS

A. Grimes presented Henrietta Township's Earned Sick Time Act Policy changes for review and adoption. Moved by M. Chrisinske supported by A. Faist to adopt the Henrietta Township's Earned Sick Time Act Policy. Carried.

A. Grimes presented text amendments to Article XVI, Section 1602-Variance, as recommended by the Planning Commission for review and adoption. Moved by M. Krutsch supported by M. Chrisinske to adopt the text amendments to Article XVI, Section 1602, Variance as presented and reviewed.

Roll Call: A. Faist; yes, M. Krutsch; yes, M. Chrisinske; yes, A. Grimes; yes. Carried

A. Grimes presented the Henrietta Township Resolution #003-2025 to apply for an MTTP grant to replace the front vestibule with safer, non-slip flooring for review and adoption. Moved by M. Krutsch, supported by A. Faist to adopt the Henrietta Township Resolution #003-2025 as presented and reviewed.

Roll Call: A. Faist; yes, M. Krutsch; yes, M. Chrisinske; yes, A. Grimes; yes. Carried

A. Grimes presented an agreement with IT company, Black Rock, for Henrietta Township's IT services. Moved by M. Chrisinske, supported by M. Krutsch to enter into a contract with Black Rock for 5 years as presented and reviewed.

Roll Call: A. Faist; yes, M. Krutsch; yes, M. Chrisinske; yes, A. Grimes; yes. Carried

A. Grimes presented 3 proposals for the 2025 mowing season for review. Moved by A. Faist, supported by M. Chrisinske to enter into the contract with Craft Property Maintenance as presented and reviewed. Carried

A. Grimes recommended reappointing Amy Wellington for a 3-year term on the Planning Commission. Moved by A. Faist, supported by M. Krutch. To appoint Amy Wellington for a 3-year term. Carried.

A. Grimes stated it is time to schedule a Budget Work Session to go over and make adjustments to the current budget, and begin working on the 2025-2026 Fiscal Year Budget. The budget meeting is set for March 19th, 2025 at 3 p.m.

#### OTHER REPORTS/CORRESPONDENCE

A. Grimes Presented a BEAD grant letter of support for Comcast to do fiberoptic work in the area for review. Moved by M. Krutsch supported by M. Chrisinske to authorize A. Grimes to sign the BEAD grant letter of support for Comcast as presented and reviewed. Carried

#### PUBLIC COMMENT

Rebecca Robbins-Stoll, 5501 Lowden Rd, Pleasant Lake, questioned where the new fiberoptic would be. A. Grimes stated he would give her a copy of the map after the meeting.

Randy Troman of 806 Crest Drive, Pleasant Lake, questioned if there was an update on Pleasant Lake Schools. A. Grimes stated there is no update at this time.

#### PAYMENT OF BILLS

Moved by A. Faist, supported M. Chrisinske to pay the bills as submitted and reviewed. Carried.

Moved by M. Chrisinske, supported by M. Krutsch, to adjourn the meeting. Carried.

Meeting adjourned at 8:00 p.m.

Makendra Krutsch, Clerk  
Henrietta Township