



Regular Meeting  
June 11, 2025

Meeting called to order at 7:00 p.m.

A. Grimes presented the agenda for review. A. Grimes added Flas for Munith/Main Street to new business.

A. Grimes presented the minutes from the Regular Board Meeting held on May 14, 2025, for review and approval.

Moved by S. Keene, supported by A. Faist, to approve the Regular Board Meeting minutes from May 14, 2025, as presented and reviewed. Carried.

SPECIAL ORDER

A Grimes presented County Commissioner M. Waltz update. The Jackson County Department of Transportation has added a self-reporting feature to report roads and follow the progress on their website. Anyone can report potholes or road conditions that need attention, and follow the progress. Go to JCDOT and follow the prompts. The Jackson County Fair has many new and innovative sites. The fair board has been able to provide free parking, a free foam zone for families, a free interactive dinosaur display, and a new agricultural playground. Our feeling was to reduce costs and provide more activities for families. The Jackson County Parks is continuing their goal to work on the Levine Trail, upgrading the County Parks and repairing structures. Please check out the Jackson County Parks website to see all the great things happening in our parks. Kevin Rogers has officially accepted the position of Public Defender. The Materials Management committee has been making progress! This committee is new and has large tasks ahead of them. Their meetings are the 2nd Wednesday of the month, 9 AM, on the 5th floor of the tower building. They have been successful in completing their Bylaws in addition to submitting the 2025 Work plan to EGLE. Emergency Management has responded to several events this spring. JC 911 is currently working on an integration of equipment which is time consuming due to having to enter over 7,000 entries.

PUBLIC COMMENT

None

TREASURER'S REPORT – M. CHRISINSKE

Balances as of 05/31/2025

General Fund balance:	\$ 291,077.65
Delinquent Tax Account balance:	\$ 482.50
Stabilization Fund balance:	\$ 104,742.02
Public Improvement Fund balance:	\$ 503,170.78
Vehicle Replacement Fund balance:	\$ 432,253.71

BUILDING DEPARTMENT – R. TRIPP

Fees Collected:	\$4,685.00
Total Construction Cost:	\$379,070.00
Building Permits:	19
Electrical Permits:	9
Mechanical Permits:	3
Plumbing Permits:	3
Site Plan Reviews:	0
Address Signs:	2
Expired Permits:	8

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	14
New Complaints:	2
Open Ordinance Violations:	17
Written Warnings:	4
Verbal Warnings:	6
Total Civil Infractions:	0
Total Ordinance Violations:	19
Site Plans/Non-Permit:	0
Total Resolved Violations:	4
Total Miles Driven:	93.5

ASSESSOR

July Board of Review will take place Tuesday, July 22, 2025 at 3:00 pm to correct clerical errors and mutual mistakes of fact

Fieldwork for 2026 Update: 150 properties have been visited

L-4029 in process

Working on Land Values for 2026

Deeds, PTA's & PRE's are up to date

FIRE DEPARTMENT – R. WETMORE

The Henrietta Township Fire Department reported 53 calls for May.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$8,708.80
Modern Waste Refuse Trucking:	\$2,139.95
Salary for the Month:	\$1,620.00
Total Expenses:	\$3,998.14

Total Recycled for May #9.08 Tons or 18,160 Pounds

Total Recycled for 2025 #41.16 Tons or 82,320 Pounds

PLANNING COMMISSION – N. HAWLEY

N. Hawley stated that the Planning Commission held a public hearing last month on text amendments to the Agricultural section of the zoning ordinance and began drafting plans for the conditional use of campgrounds. The PC continued to review and update the Henrietta Township Recreation Plan 2025-2029. The PC will be finishing the 2024-2025 Annual Report at the June meeting. The PC received information on accessory dwelling units (guest houses) in that will be discussed at this month’s PC Meeting. N. Hawley stated the importance of Jackson County Parks coming back and discussing plans for the Playscape at Pleasant Lake. We would like to thank Ron Draeger for 30 years of service, he has officially resigned, the position is posted on the Township website and at the office. The next Planning Commission meeting is June 24, 2025, at 7 p.m.

ELECTION DEPARTMENT – M. KRUTSCH

M. Krutsch stated there will not be an August Election.

UNFINISHED BUSINESS

NEW BUSINESS

A Grimes presented the 2025-2026 Budget for review and approval.

Moved by S. Keene, supported by M. Chrisinske, to approve the 2025-2026 Budget, as presented and reviewed.

Roll Call: A. Faist; yes, S. Keene; yes. M. Krutsch; yes, M. Chrisinske; yes. A. Grimes; yes. Carried.

A Grimes presented 2025-2025 Holiday schedule for review and approval.

Moved by A. Faist, supported by S. Keene, to approve the 2025-2026 Holiday schedule, as presented and reviewed. Motion Carried.

A. Grimes presented the 2025-2025 Board Meeting and Planning Commission schedules for review and approval.

Moved by S. Keene, supported by M. Krutsch, to approve the 2025-2026 Board Meeting and Planning Commission schedules as presented and review. Motion Carried.

A. Grimes presented the L-4029 for the 2025 Tax Rate for review and approval.

Moved by M. Krutsch, supported by M. Chrisinske to authorize A. Grimes and M. Krutsch to sign the L-4029 for the 2025 Tax Rate Request as presented and reviewed.

Roll Call: A. Faist; yes, S. Keene; yes. M. Krutsch; yes, M. Chrisinske; yes. A. Grimes; yes. Carried.

A Budget Meeting to balance the 2024/2025 Budget, scheduled for Monday, June 16, 2025 at 3 p.m. to balance.

A. Grimes presented the two quotes from West Shore Services Inc. for the Weather Alert Siren; the Siren is unrepairable. The quote for a refurbished Siren is \$20,300.00, and the quote for a new Siren is \$31,300.00. A. Grimes also received a quote from Complete Electric out of Albion, Michigan, to repair the weather alert Siren. They are unable to provide an accurate quote until they have received it in their possession and determined all necessary parts. They are confident that there is nothing on the Siren that can't be repaired or replaced. Depending on the extent of the damage, the cost will range from \$3,000 to \$8,000. These repairs will have a 1-year warranty. Also presented a quote from Johnson Sign to remove and reinstall once all repairs are completed for \$900.

Moved by M. Chrisinske, supported by S. Keene, to enter a contract with both Complete Electric and Johnson Sign Co. to repair the Weather Alert Siren, as presented and reviewed. Motion Carried.

A. Grimes provided an update on the annual tire collection. A. Grimes stated this is the first year that the Township was not awarded a grant by Egle to hold the tire collection, A. Grimes presented a quote from Huff for \$2,200 for trucking and hauling of tires. This cost would be split with Tompkins and Rives Township.

Moved by S. Keene, supported by M. Chrisinske to pay \$733.33 to partner with Tompkins and Rives Townships on July 19, 2025 for the Tire Collection to be held at the Freedom Festival in Tompkins Township. Motion Carried.

A. Grimes stated the American Flags on Main Street in Munith have or broken. A. Grimes is looking into new ones and getting more details from Red Barn Auction that sells 3x5 Flags for around \$10 each.

#### OTHER REPORTS/CORRESPONDENCE

A. Grimes presented the 2025-2026 Newsletter that will be going out with tax bill.

#### PUBLIC COMMENT

#### PAYMENT OF BILLS

Moved by S. Keene, supported M. Chrisinske to pay the bills as submitted and reviewed. Carried.

Moved by M. Chrisinske, supported by M. Krutsch, to adjourn the meeting. Carried.

Meeting adjourned at 7:48 p.m.

Makendra Krutsch, Clerk  
Henrietta Township