



Regular Meeting
November 12, 2025

Meeting called to order at 7:00 p.m.

Members Present: All

A. Grimes presented the agenda for review.

A. Grimes presented the minutes of the Regular Board Meeting held on October 8, 2025, the minutes of the Election Commission meeting held on October 8, 2025, and the minutes of the Special Meeting held on October 15, 2025, for review and approval.

Moved by M. Chrisinske, supported by S. Keene, to approve the minutes of the Regular Board Meeting held on October 8, 2025, the minutes of the Election Commission meeting held on October 8, 2025, and the minutes of the Special Meeting held on October 15, 2025, as presented and reviewed. Motion Carried.

SPECIAL ORDER

M. Walz was in attendance and provided updates on various County Boards and Reports.

PUBLIC COMMENT

No Public Comment

TREASURER'S REPORT – M. CHRISINSKE

Balances as of 11/12/2025

General Fund balance:	\$ 258,361.05
Delinquent Tax Account balance:	\$ 236.50
Stabilization Fund balance:	\$ 106,526.45
Public Improvement Fund balance:	\$ 413,558.63

Vehicle Replacement Fund balance:	\$ 438,592.89
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Winter Tax Bills will be mailed by 12/1/2025

BUILDING DEPARTMENT – R. TRIPP

Fees Collected:	\$6,276.22
Total Construction Cost:	\$464,027.00
Building Permits:	14
Electrical Permits:	4
Mechanical Permits:	5
Plumbing Permits:	2
Site Plan Reviews:	8
Address Signs:	0
Expired Permits:	12

ORDINANCE ENFORCEMENT/ZONING – J. Cook

Hours Worked:	22
New Complaints:	2
Open Ordinance Violations:	15
Written Warnings:	7
Verbal Warnings:	3
Total Civil Infractions:	5
Total Ordinance Violations:	17
Site Plans/Non-Permit:	0
Total Resolved Violations:	3
Total Miles Driven:	205

ASSESSOR

December Board of Review will be December 9, 2025 at 3:00 pm

STC Classification Appeals 25-043 through 25-047; order received from STC stating properties are to remain residential for Rasche Commercial Properties LLC

Tentative CPI for 2026 2.7% (waiting for STC approval)

Deeds, PTA's & PRE's are up to date and scanned in Laserfiche

FIRE DEPARTMENT – R. WETMORE

The Henrietta Township Fire Department reported 41 calls in October, including three fire calls and 27 medical calls.

TRANSFER STATION – A. GRIMES

Monthly Reported Income:	\$6,621.20
LRS Refuse Trucking:	\$5,497.52
Salary for the Month:	\$1,316.84
Total Expenses:	\$7,043.48

Total Recycled for October #10.7 Tons or 21,400 Pounds
Total Recycled for 2025 #85.36 Tons or 170,720 Pounds

A. Grimes stated that LRS has finally resolved their billing errors.

PLANNING COMMISSION – N. HAWLEY

N. Hawley stated that the next Planning Commission meeting will be held on November 25, 2025, at 7 p.m. This meeting will begin with a Public Hearing.

ELECTION DEPARTMENT – M. KRUTSCH

M. Krutsch stated that an election was held on November 4, 2025, for Stockbridge Schools. Henrietta Township had 211 voters in total.

UNFINISHED BUSINESS

A. Grimes stated that the brackets to hold flags on Main St. have been installed.

NEW BUSINESS

A. Grimes stated that the annual audit will begin the week of November 17th.

A. Grimes presented the 9-day Early Voting agreement between Blackman, Henrietta, Rives, Springport, Tompkins, and Waterloo Townships for review. M. Krutsch discussed the substantial cost savings that would result from partnering with the surrounding townships.

Moved by S. Keene, supported by M. Chrisinske, to authorize the Clerk to enter into the 9-day Early Voting Agreement as presented and reviewed.

Roll Call: A. Faist; yes, S. Keene; yes, M. Chrisinske; yes, M. Krutsch; yes, A. Grimes; yes.
Motion Carried.

A. Grimes discussed the need to find ways to reduce the township's budget due to decreased funds the township will receive from constitutional revenue sharing, which resulted from the

state's recent budget adoption. A. Grimes recommended moving the Land Division Committee and its process to the Supervisor's office and paying a stipend per application instead of an hourly wage.

Moved by M. Krutsch, supported by M. Chrisinske, to move the Land Division Committee and its process to the Supervisor's office, with a stipend of \$40 per application. Motion Carried.

A. Grimes stated there are two open positions on the Township's Zoning Board of Appeals. A. Grimes recommended appointing Randy Troman to the ZBA to represent the Township's Planning Commission. There has been one applicant to fulfill the other open seat. The Township will post the open position for applications and discuss it at a future date.

Moved by M. Krutsch, supported by S. Keene, to appoint Randy Troman to the Township's Zoning Board of Appeals. Motion Carried.

A. Grimes presented an amendment to the 2025 Poverty Application.

Moved by S. Keene, supported by A. Faist, to adopt the 2025 Poverty Application as presented and reviewed.

Roll Call: A. Faist; yes, S. Keene; yes, M. Chrisinske; yes, M. Krutsch; yes, A. Grimes; yes. Motion Carried.

OTHER REPORTS/CORRESPONDENCE

M. Krutsch stated that the 2025 Munith Halloween parade was a great success. Thank you to Chrisinske Farms for donating cider and to the Keenes for providing candy prizes. The Halloween parade will take place on the first day of early voting in 2026; therefore, the clerk's office will not be able to participate in the parade planning or the event itself. If another office, township group, or individual would like to represent Henrietta Township in the event, please contact the office for more information.

PUBLIC COMMENT

No Public Comment

PAYMENT OF BILLS

Moved by A. Faist, supported by S. Keene, to pay the bills as submitted and reviewed. Motion Carried.

Moved by M. Chrisinske, supported by S. Keene, to adjourn the meeting. Motion Carried.

Meeting adjourned at 7:58 p.m.

Makendra Krutsch, Clerk
Henrietta Township

Henrietta Township
11732 Bunkerhill Rd.
Pleasant Lake, MI 49272
(517)769-6925

**Special Meeting
October 15, 2025**

A special meeting of the Henrietta Township Board of Trustees was called to order on Wednesday, October 15, 2025, at 2:38 p.m. The purpose of this meeting was to review the quarterly budget for the 2025-2026 fiscal year. After completing the budget review, the board met with Jackson Parks and Recreation to discuss options for replacing the playscape at Pleasant Lake Park.

Members present: S. Keene, M. Chrisinske, M. Krutsch, A. Grimes.

Members Absent: A. Faist

Also in attendance: Richard Wetmore

A. Grimes presented the Board with the 2025-2026 fiscal year budget for review.

The budget needed to be decreased by \$12,000 to offset the decline in estimated revenue from Constitutional Revenue Sharing, which resulted from the state's budget adoption.

Discussion followed, and budget amendments were recommended.

Moved by M. Chrisinske, supported by S. Keene, to authorize the Clerk to make budget amendments as discussed. Motion Carried.

Moved by M. Chrisinske, supported by S. Keene, to adjourn the meeting. Meeting adjourned at 3:36 p.m. Carried.

The Henrietta Township Board met with the Jackson Parks and Recreation Department beginning at 3:36 p.m.

Members present: S. Keene, M. Chrisinske, M. Krutsch, A. Grimes.

Members Absent: A. Faist

Also in attendance: Nancy Hawly, Nancy Troman, Jackson County Parks and Recreation Representatives.

The Jackson County Parks and Recreation Department presented options that fit within their budget to replace the playscape at the Pleasant Lake Park. They also presented options if the community wished to fundraise and expand.

The Jackson County Parks and Recreation Department will hold another Community meeting at the Henrietta Township Hall to receive input on November 6, 2025, at 6 p.m.

Meeting adjourned at 4:48 p.m.

Makendra K. Krutsch, Clerk
Henrietta Township

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**Election Commission Meeting
October 8, 2025**

A meeting of the Henrietta Township Election Commission was called to order on Wednesday, October 8, 2025, at 6:15 p.m. The purpose of this meeting was to conduct a public accuracy test and appoint election inspectors for the upcoming special election on November 4, 2025.

All members were present.

A. Grimes presented the Board with the 2024-2025 fiscal year budget for review.

A public accuracy test was conducted, and no discrepancies were identified.

M. Krutsch presented a list of election inspectors to be appointed for the upcoming election on November 4, 2025.

Moved by A. Grimes, supported by M. Chrisinske, to appoint the election inspectors and the receiving board as presented for the election to be held on November 4, 2025. Carried.

Moved by A. Grimes, supported by M. Chrisinske, to adjourn the meeting.

Meeting adjourned at 6:38 p.m.

Makendra K. Krutsch, Clerk
Henrietta Township