



Regular Meeting  
March 11, 2026

Meeting called to order at 7:00 p.m.

Members Present: A. Faist, A. Grimes, M. Krutsch, and M. Chrisinske.  
Members absent: S. Keene.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes of the Regular Board Meeting held on February 11, 2026, and the minutes of the Special Meeting held on February 24, 2026, for review and approval.

Moved by A. Faist, supported by M. Krutsch, to approve the minutes of the Regular Board Meeting held on February 11, 2026, and the minutes of the Special Meeting held on February 24, 2026, as presented and reviewed. Motion Carried.

**SPECIAL ORDER**

The County Commissioner's Report was read by Jackson County Commissioner Margie Walz.

**PUBLIC COMMENT**

Rich Bartell, 4033 Erika Dr, stated that leaving docks in the water during winter, which poses a hazard to snowmobilers, is a moot point because the docks are also in the water during summer when multiple jet skis and other watercraft are present. Using a muck blaster is also a liability. He suggests that Dock Ordinance #21 is outdated and should be reviewed.

A. Hutchings, 1210 White Lake Rd, stated that they waited to install their dock last year because the lake at that spot has an extremely mucky bottom. She suggested a possible variance due to ground or bottom conditions.

S. Long, 1516 Indian Trail, stated she did not purchase a "floating dock" due to its weight and the challenge of putting it in and taking it out each year. She purchased a lighter weight dock

and abides by the Ordinances. She stated that EGLE requires a permit and that bubblers wouldn't be an issue if Ordinance #21 is enforced.

J. Osborne, 1236 White Lake Rd., stated they have recently moved to the area and would prefer to leave their dock in year-round.

C. Altenburg, 1260 White Lake Rd., stated that if people leave their docks in year-round, they need to maintain them properly to avoid floating pieces of wood and particles drifting into the lake.

R. Dunham, 750 White Lake Rd., stated that his dock is permanent and was probably installed before this ordinance was adopted.

C. Dack, 4025 Erika Dr., asked whether there has been a vote on Dock Ordinance #21 yet, and A. Grimes explained the process for adopting and revising ordinances.

N. Osterberg, 394 Dolores Dr., stated she has had her dock permanently in the channel for 40 years.

B. Banks, 1524 Indian Trail, stated that pieces of docks and boat lifts are floating in the lake and are hazardous when not properly maintained.

**TREASURER'S REPORT – M. CHRISINSKE**

Balances as of 02/28/2026

General Fund balance:	\$ 371,341.37
Delinquent Tax Account balance:	\$ 476.50
Stabilization Fund balance:	\$ 107,698.14
Public Improvement Fund balance:	\$ 453,563.70
Vehicle Replacement Fund balance:	\$ 447,759.64

**BUILDING DEPARTMENT – R. TRIPP**

Fees Collected:	\$2,350.00
Total Construction Cost:	\$84,500.00
Building Permits:	5
Electrical Permits:	2
Mechanical Permits:	4
Plumbing Permits:	1
Site Plan Reviews:	3
Address Signs:	0
Expired Permits:	3

**ORDINANCE ENFORCEMENT/ZONING – J. Cook**

Hours Worked:	17.5
New Complaints:	41
Open Ordinance Violations:	20
Written Warnings:	9
Verbal Warnings:	23
Total Civil Infractions:	1
Total Ordinance Violations:	61
Site Plans/Non-Permit:	0
Total Resolved Violations:	0
Total Miles Driven:	89

**ASSESSOR**

**March Board of Review-**

All current Board of Review members completed their training in February, 2026.

The MBOR Organizational Meeting was held on Tuesday, March 3, 2026. The 2026 Assessment roll was turned over to the Board of Review.

MBOR hearing dates: Tuesday, March 10, 2026 at 9AM-12PM & 1PM-4PM.

Wednesday, March 11, 2026 at 1PM-4PM & 6PM-9PM.

**Fieldwork-** the 20% fieldwork suggested by the STC, being completed this year, will be for the 2027 assessment roll & will include permits & random parcels. Fieldwork letters will be mailed out after the Board of Review is completed.

**2026 PA 660 Audit-** The audit for 2026 is in process and Reason Consulting conducts the audit for the state. This audit takes place every 5 years, reviewing the assessing records, assessment process, required reports, township resolutions related to assessing and all Board of Review changes.

Deeds, PTA's & PRE's are up to date.

**FIRE DEPARTMENT – R. WETMORE**

The Henrietta Township Fire Department reported 30 calls in February Chief R. Wetmore shared that the Annual Easter Egg Hunt sponsored by the Henrietta Firefighters' Association will be on Sunday, March 29, 2026, at 12:00 PM at Hankerd Hills Golf Course.

**TRANSFER STATION – A. GRIMES**

Monthly Reported Income:	\$4,873.00
LRS Refuse Trucking:	\$3,247.74
Salary for the Month:	\$1,260.06
Total Expenses:	\$4,750.21

Total Recycled for February #4.13 Tons or 8,260 Pounds.  
Total Recycled for 2026 #10.91 Tons or 21,820 Pounds.

**PLANNING COMMISSION – N. HAWLEY**

N. Hawley reported on the Public Hearing held on February 24, 2026, regarding a zoning request change from C-1 to C-2 for the existing business at 7735 Bunkerhill Rd.

N. Hawley reported on the Regular Meeting held on February 24, 2026.

N. Hawley stated that the next Planning Commission meeting will be held on March 24, 2026, at 7 p.m.

**ELECTION DEPARTMENT – M. KRUTSCH**

M. Krutsch stated that an election will be held on May 5, 2026, for Ingham County ISD.

**UNFINISHED BUSINESS**

A. Grimes presented a packet regarding Ordinance #21- Provision for Shoreline Protection Strips, Lake Boat and Dock Ordinance, for discussion. The Board has received public input and shared the emails they have received.

The Board will review and conduct its due diligence regarding Ordinance #21.

**NEW BUSINESS**

A. Grimes presented the updated Resolution for the Henrietta Township Employee Pension Plan.

Moved by M. Krutsch, supported by M. Chrisinske, to adopt the Resolution as presented and reviewed.

Roll Call: A. Faist, yes; M. Chrisinske, yes; M. Krutsch, yes; A. Grimes, yes. Motion Carried.

A. Grimes presented the Proposal from Black Rock Technologies to upgrade the phones and internet at the Township office and Fire Department. No action was taken at this time.

A. Grimes presented the BS&A Proposal for Cloud Upgrade. No action was taken at this time.

A. Grimes presented three estimates for 2026 lawn mowing contracts for review.

Moved by A. Faist, supported by M. Chrisinske, to approve the contract from Craft Property Maintenance for lawn services for 2026.

Roll Call: A. Faist, yes; M. Krutsch, yes; M. Chrisinske, yes; A. Grimes, yes.

Motion Carried.

M. Krutsch presented various Text Amendments for review.

Moved by M. Krutsch, supported by M. Chrisinske, to adopt the text amendment to Article 1, Section 105 - Restoration, and to retain the original square footage language as presented and reviewed.

Roll Call: A. Faist, yes; M. Krutsch, yes; M. Chrisinske, yes; A. Grimes, yes.

Motion Carried.

Moved by M. Chrisinske, supported by A. Faist, to adopt Article IV, AG District, Section 403- Size of Premises as presented and reviewed.

Roll Call: A. Faist, yes; M. Krutsch, yes; M. Chrisinske, yes; A. Grimes, yes.

Motion Carried.

Moved by M. Krutsch, supported by M. Chrisinske, to adopt the amendments to Article IX Commercial-3, Section 951 Permitted Use, Section 952 Conditional Use, Article X I-1 Industrial District-Section 1001 Permitted Use, and Section 1003 Conditional Use, as presented and reviewed.

Roll Call: A. Faist, yes; M. Krutsch, M. Chrisinske, yes; A. Grimes, yes.

Motion Carried.

Moved by M. Chrisinske, supported by M. Krutsch, to adopt the amendments to Article C-3, Section 960, as presented and reviewed.

Roll Call: A. Faist, yes; M. Krutsch, yes; M. Chrisinske, yes; A. Grimes, yes.

Motion Carried.

A. Grimes stated that the Board needs to schedule a Budget Work Session. The Budget Work Session meeting will be held on April 8, 2026, at 5:00 PM.

#### **OTHER REPORTS/CORRESPONDENCE**

No other reports or correspondence to discuss.

#### **PUBLIC COMMENT**

Missy Vandercook, 10747 N Meridian Rd, questioned why the board kept the square footage verbiage in the amendment to Section 105-Restoration if it would already require approval by a structural engineer and the health department.

Tony Crego, 408 Maiden Lane, stated that the definition of footprint is the square footage at the foundation.

John Herrygers, 600 Nautical Lane, inquired about the status of the bubbler ordinance. He also inquired about Ordinance #21 and asked lake property owners to devote time and resources, and possibly form a group for a special meeting regarding Ordinance #21.

### **PAYMENT OF BILLS**

Moved by A. Faist, supported by M. Chrisinske, to pay the bills as submitted and reviewed.  
Motion Carried.

Moved by M. Chrisinske, supported by A. Faist, to adjourn the meeting. Motion Carried.

Meeting adjourned at 8:26 p.m.

Makendra Krutsch, Clerk  
Henrietta Township

Henrietta Township  
11732 Bunkerhill Rd.  
Pleasant Lake, MI 49272  
(517)769-6925

**Special Meeting  
February 24, 2026**

A special meeting of the Henrietta Township Board of Trustees was called to order on Tuesday, February 24, 2026, at 3:00 p.m. The purpose of this meeting was to meet BS&A representative regarding potential upgrades to the BS&A applications.

Members present: M. Chrisinske, M. Krutsch, A. Grimes.  
Members Absent: S. Keene, A. Faist

Also in attendance: BS&A representative, Matt James.

M. James gave a presentation regarding the upgrades available from the township's current BS&A programs to BS&A Cloud.

M. James will provide the township with a detailed quote to upgrade to BS&A Cloud.

It was stated that there is no end-of-life scheduled for the current program at this time.

Moved by M. Chrisinske, supported by M. Krutsch, to adjourn the meeting. Meeting adjourned at 4:05 p.m. Carried.

Makendra K. Krutsch, Clerk  
Henrietta Township